

Revenue and Benefit Service

Performance Summary Report

September 2020

Caseload Analysis

| | | | | | | Casel | oad Data | | | | | | |
|--------------|-----------------------|--------------------------------|---------------------------------|-------------------------------------|--------------------|--------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|-----------------------------------|--------------------------------------|--------|
| Position at: | Position at 31/3/2017 | 2016/17 In Year Movement | Position at 31/3/2018 | 2017/18 In Year Movement | Poition at 31/3/19 | 2018/19 In Year Movement | Position at 31/3/20 | 2019/20 In Year Movement | 2020/21 ent | | | Overall Movement since April 2011 | |
| | Counc | il Tax Dw | ellings | | | | | | Current Position | In Year Movement | In Year Percentage Movement | | |
| НВВС | 49,488 | 678 | 49,906 | 418 | 50,359 | 453 | 50,601 | 242 | 50,721 | 120 | 0.2% | 4,549 | 9.0% |
| HDC | 38,505 | 606 | 39,089 | 584 | 39,739 | 650 | 40,532 | 793 | 40,939 | 407 | 1.0% | 5,016 | 12.3% |
| NWLDC | 43,204 | 799 | 44,207 | 1,003 | 44,940 | 733 | 45,564 | 624 | 45,851 | 287 | 0.6% | 5,825 | 12.7% |
| Totals | 131,197 | | 133,202 | | 135,038 | | 136,697 | Current Total: | 137,511 | | | Total Movement: | 15,390 |
| | NDR Rat | ted Asses | sments | | | | | | | | | | |
| НВВС | 3,082 | 15 | 3,162 | 80 | 3,181 | 19 | 3,179 | -2 | 3,214 | 35 | 1.1% | 338 | 10.5% |
| HDC | 2,949 | 40 | 3,040 | 91 | 3,086 | 46 | 3,123 | 37 | 3,170 | 47 | 1.5% | 554 | 17.5% |
| NWLDC | 3,287 | 38 | 3,417 | 130 | 3,440 | 23 | 3,519 | 79 | 3,551 | 32 | 0.9% | 369 | 10.4% |
| Totals | 9,318 | | 9,619 | | 9,707 | | 9,821 | Current Total: | 9,935 | | | Total Movement: | 1,261 |
| | HB/CTL | S Live Ca | aseload | | | | | | | | | | |
| нввс | 6,280 | -282 | 5,783 | -282 | 5,579 | -204 | 5,321 | -258 | 5,471 | 150 | 2.7% | -1,629 | -29.8% |
| | | | Caseload | Joint HB/CTS HB only CTS only |) | 2,290 364 2,667 | T | 2,177 344 2,950 | 40% 6% 54% | | | | |
| HDC | 3,599 | -169 | 3,388 Current Caseload | | 3,243 | -145 1,529 225 | 3,185 | -58 1,451 223 | 3,334 44% 6% | 149 | 4.6% | -855 | -25.6% |
| NWLDC | 5,955 | -329 | Analysis 5,696 Current Caseload | -329 Joint HB/CTS | 5,413 | 1,431 -283 2,694 266 | 5,118 | 1,660 -295 2,528 241 | 50% 5,255 48% 5% | 137 | 2.5% | -1,932 | -36.8% |
| Totals | 15,834 | | Analysis | • | 14,235 | 2,158 | 13,624 | 2,486 Current Total: | 47% 14,063 | | | Total Movement: | -4,416 |

Dashboard Performance Summaries for each Council follows below:

| | Harborough District Council | | | | | | | | | | | | | Year -End 2020/21 target | 2019/20 Same month cumulative comparison |
|--|-----------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------|--------------------------------|---|
| BENEFITS | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Cumulative | | |
| In month: Right Time (days) | 4.4 | 7.5 | 5.4 | 6.4 | 6.6 | 6.6 | | | | | | | 6.1 | 11 | |
| Position for 2019/20 | 5.7 | 5.3 | 6.1 | 5.6 | 4.6 | 5.9 | 5.9 | 6.8 | 6.9 | 6.7 | 2.3 | 5.9 | | | 5.5 |
| In month: New Claims (Days) | 14.7 | 15.4 | 11.7 | 12.7 | 15.4 | 15.4 | | | | | | | 14.2 | 15 | |
| Position for 2019/20 | 13.6 | 14.8 | 12.0 | 12.1 | 10.0 | 9.9 | 10.8 | 10.5 | 13.7 | 12 | 9.6 | 12.1 | | | 12.1 |
| In month: Change Events (Days) | 3.2 | 5.7 | 4.3 | 4.4 | 4.9 | 4.9 | | | | | | | 4.4 | 6 | |
| Position for 2019/20 | 4.9 | 4.5 | 5.1 | 4.6 | 3.9 | 5.4 | 5.1 | 6.2 | 5.8 | 5.7 | 2 | 5.1 | | | 4.7 |
| Right Time profiled in month target 19/20 | 8.9 | 6.9 | 8.6 | 7.0 | 7.8 | 6.7 | 8.0 | 8.9 | 10.1 | 9.1 | 2.7 | 7.9 | | | |
| New Claims profiled in month target 19/20 | 17.4 | 15.7 | 20.3 | 15.8 | 17.3 | 14.9 | 17.5 | 15.5 | 16.6 | 16.8 | 12.7 | 16.3 | | | |
| Change Events profiled in month target 19/20 | 7.6 | 5.9 | 7.4 | 5.8 | 6.0 | 5.5 | 6.9 | 8.1 | 9.1 | 8.0 | 2.3 | 6.1 | | | |
| COUNCIL TAX | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| In Year (%) | 10.6% | 19.5% | 28.6% | 37.5% | 46.7% | 56.1% | | | | | | | 56.1% | 98.1% | |
| This years profiled target | | | | | | | | | | | | | | | |
| Position for 2019/20 | 11.1% | 20.4% | 29.6% | 38.9% | 48.1% | 57.4% | 66.8% | 75.8% | 84.7% | 93.8% | 96.3% | 98.4% | | | |
| Arrears Reduction (£m) | £2.5m | £2.5m | £2.4m | £2.4m | £2.3m | £2.3m | | | | | | | £2.3m | INFO | |
| Position for 2019/20 | £2.3m | £2.2m | £2.2m | £2.0m | £2.0m | £1.9m | £1.9m | £1.9m | £1.8m | £1.8m | £1.6m | £1.6m | | | |
| NON DOMESTIC RATES | April | Мау | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| In Year (%) | 7.1% | 13.9% | 22.5% | 30.6% | 38.4% | 51.2% | | | | | | | 51.2% | 99.2% | |
| This years profiled target | | | | | | | | | | | | | | | |
| Position for 2019/20 | 10.2% | 19.2% | 28.9% | 39.0% | 47.5% | 56.8% | 65.8% | 74.5% | 82.9% | 92.4% | 96.0% | 99.1% | | | |
| Arrears Reduction (£m) | £0.45m | £1.6m | £0.49m | £0.69m | £0.59m | £0.50m | | | | | | | £0.50m | INFO | |
| Position for 2019/20 | £0.31m | £0.28m | £0.25m | £0.32m | £0.16m | £0.21m | £0.29m | £0.27m | £0.25m | n/a | £0.12m | £0.09m | | | |
| HOUSING BENEFIT DEBT | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| HB Overpayments outstanding at year end (Capita) | £0.82m | £0.81m | £0.81m | £0.80m | £0.79m | £0.78m | | | | | | | £0.78m | INFO | |
| Position for 2019/20 (£m) | £0.90m | £0.87m | £0.86m | £0.85m | £0.84m | £0.84m | £0.84m | £0.86m | £0.86m | £0.84m | £0.83m | £0.82m | | | |
| HB Overpayments Recovered | 2% | 5% | 6% | 9% | 11% | 12% | | | | | | | 12% | TBC | |
| This year sprofiled target | | | | | | | | | | | | | | | |
| Position for 2019/20 | 3% | 6% | 9% | 12% | 14% | 16% | 18% | 21% | 23% | 26% | 27% | 31% | | | |
| FRAUD | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| CTLS Sanctions gained | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 | 0 | |
| This years profiled target | | | | | | | | | | | | | | | |
| Position for 2019/20 | 0 | 1 | 0 | 0 | 0 | 1 | 1 | 2 | 1 | 0 | 0 | 0 | | | |

| | Hinckley & Bosworth Borough Council BENEFITS April May June July Aug Sept Oct Nov Dec Jan Feb | | | | | | | | | | | | | Year-End 2020/21 Target | 2019/20 Same month cumulative |
|--|--|--------|--------|--------|--------|--------|--------|--------|--------|-------|--------|--------|--------|-------------------------------|-------------------------------------|
| BENEFITS | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | comparison |
| In month: Right Time (days) | 4.4 | 6.7 | 6.4 | 6.2 | 6.3 | 7 | | | | | | | 6.2 | 11 | |
| Position for 2019/20 | 6.2 | 6.1 | 6.2 | 5.5 | 5.7 | 6.8 | 6.1 | 7.2 | 7.4 | 6.3 | 2.3 | 5.8 | | | 6.1 |
| In month: New Claims (Days) | 13.6 | 13.0 | 11.3 | 10.6 | 12.9 | 14.6 | | | | | | | 12.7 | 15 | |
| Position for 2019/20 | 13.5 | 14.5 | 15.4 | 11.2 | 11 | 11.9 | 9.5 | 12.0 | 14.4 | 9.7 | 12.5 | 11.3 | | | 12.8 |
| In month: Change Events (Days) | 3.5 | 5.5 | 5.5 | 5.2 | 4.8 | 5.5 | 0.0 | | | | | | 4.8 | 6 | |
| Position for 2019/20 | 5.3 | 5.3 | 5.2 | 4.6 | 5 | 6 | 5.5 | 6.4 | 6.1 | 5.7 | 1.8 | 5 | | | 5.2 |
| Right Time profiled in month target 19/20 | 8.3 | 6.9 | 8.9 | 6.1 | 6.7 | 7.4 | 6.9 | 8.4 | 9.2 | 8.5 | 2.6 | 7.8 | | | |
| New Claims profiled in month target 19/20 | 18.1 | 14.3 | 15.4 | 11.7 | 12.8 | 14.2 | 13.3 | 14.7 | 12.5 | 13.3 | 12.1 | 13.2 | | | |
| Change Events profiled in month target 19/20 | 7.4 | 6.1 | 8.1 | 5.4 | 5.8 | 6.3 | 5.9 | 7.5 | 8.6 | 7.9 | 2.2 | 6.7 | | | |
| COUNCIL TAX | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| In Year (%) | 10.4% | 19.2% | 28.3% | 37.2% | 46.4% | 55.9% | | 1.07 | | - Jun | .05 | a. | 55.9% | 97.6% | |
| This years profiled target | 101170 | 101270 | 20.070 | 011270 | 101170 | 00.070 | | | | | | | 00.070 | 011070 | |
| Position for 2019/20 | 10.9% | 20.1% | 29.2% | 38.5% | 47.6% | 57.1% | 66.3% | 75.4% | 84.6% | 93.6% | 96.0% | 97.9% | | | |
| In Year Arrears Reduction (£) | £3.7m | £3.6m | £3.6m | £3.6m | £3.5m | £3.4m | | | | | | | £3.4m | INFO | |
| Position for 2019/20 | £3.2m | £3.1m | £3.0m | £3.0m | £2.8m | £2.8m | £2.7m | £2.6m | £2.6m | £2.5m | £2.4m | £2.3m | | | |
| NON DOMESTIC RATES | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| In Year (%) | 9.8% | 16.8% | 24.3% | 33.1% | 41.3% | 50.2% | | | | | | | 50.2% | 98.8% | |
| This years profiled target | | | | | | | | | | | | | | | |
| Position for 2019/20 | 11.9% | 20.6% | 29.9% | 38.9% | 48.4% | 57.9% | 66.7% | 75.2% | 84.3% | 93.5% | 96.6% | 98.5% | | | |
| Arrears Reduction (£m) | £0.66m | £0.70m | £0.58m | £0.63m | £0.63m | £0.57m | | | | | | | £0.57m | INFO | |
| Position for: 2019/20 | £0.35m | £0.38m | £0.34m | £0.28m | £0.24m | £0.22m | £0.21m | £0.22m | £0.28m | n/a | £0.20m | £0.10m | | | |
| HOUSING BENEFIT DEBT | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| HB Overpayments outstanding at year end (Capita) | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | | | | | | | £1.2m | INFO | |
| Position for 2019/20 | £1.4m | £1.4m | £1.4m | £1.4m | £1.3m | £1.3m | £1.3m | £1.3m | £1.3m | £1.3m | £1.3m | £1.2m | | | |
| HB Overpayments Recovered | 2% | 3% | 6% | 9% | 10% | 12% | | | | | | | 12% | TBC | |
| This years profiled target | | | | | | | | | | | | | | | |
| Position for 2019/20 | 3% | 6% | 9% | 13% | 15% | 18% | 20% | 25% | 27% | 34% | 35% | 37% | | | |
| FRAUD | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| CTLS Sanctions gained | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 | 0 | Ì |
| This years profiled target | | | | | | | | | | | | | | | • |
| Position for 2019/20 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | | | |

| | North ' | West Le | eiceste | rshire | Distric | ct Cou | ncil | | | | | | 2020/21 | Year End 2020/21 target | 2019/20 Same month cumulative comparison |
|--|-------------|---------|---------|--------|---------|--------|--------|--------|--------|-------|--------|----------|-------------|-------------------------------|---|
| BENEFITS | April | Мау | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Cum ulative | | |
| In month: Right Time (days) | 4.3 | 6.9 | 6.6 | 6.0 | 6.3 | 6.8 | | | | | | | 6.1 | 11 | |
| Position for 2019/20 | 5.8 | 5.7 | 6.4 | 5.8 | 5.4 | 7.2 | 6.0 | 6.9 | 7.7 | 7.4 | 2.7 | 5.6 | | | 6.0 |
| In month: New Claims (Days) | 15.2 | 14.9 | 13.1 | 12.3 | 13.9 | 14.6 | | | | | | | 14.1 | 15 | |
| Position for 2019/20 | 12.5 | 14.7 | 15.0 | 12.4 | 11.2 | 13.8 | 11.4 | 12.5 | 16.2 | 13.6 | 13.0 | 13.3 | | | 13.3 |
| In month: Change Events (Days) | 3.3 | 5.3 | 5.3 | 4.6 | 4.8 | 5.1 | | | | | | | 4.5 | 6 | |
| Position for 2019/20 | 5.3 | 4.7 | 5.4 | 4.9 | 4.7 | 6.2 | 5.2 | 6.0 | 6.3 | 6.3 | 2.2 | 4.6 | | | 5.2 |
| Right Time profiled in month target 19/20 | 9.6 | 7.5 | 9.4 | 7.6 | 7.8 | 7.7 | 7.8 | 8.8 | 9.7 | 7.5 | 2.4 | 7.5 | | | |
| New Claims profiled in month target 19/20 | 17.3 | 16.0 | 18.9 | 15.0 | 14.5 | 14.9 | 15.4 | 13.9 | 17.2 | 14.5 | 11.9 | 13.0 | | | |
| Change Events profiled in month target 19/20 | 8.7 | 6.7 | 8.3 | 6.6 | 6.7 | 6.8 | 6.5 | 8.2 | 8.7 | 6.7 | 2.1 | 6.6 | | | |
| COUNCIL TAX | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| In Year (%) | 9.9% | 18.6% | 27.5% | 36.6% | 45.7% | 54.9% | | | | | | | 54.9% | 97.3% | |
| This years profiled target | | | | | | | | | | | | | | | |
| Position for 2019/20 | 10.2% | 19.5% | 28.5% | 38.0% | 47.0% | 56.0% | 65.4% | 74.5% | 83.7% | 92.7% | 95.4% | 97.6% | | | |
| Arrears Reduction (£m) | £4.1m | £4.1m | £4.0m | £3.9m | £3.9m | £3.8m | | | | | | | £3.8m | INFO | |
| Position for 2019/20 | £3.6m | £3.4m | £3.4m | £3.3m | £3.2m | £3.1m | £3.0m | £3.0m | £2.9m | £2.8m | £2.8m | £2.7m | | | |
| NON DOMESTIC RATES | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| In Year (%) | 9.6% | 14.1% | 20.6% | 30.2% | 40.9% | 50.3% | | | | | | | 50.3% | 99.0% | |
| This years profiled target | | | | | | | | | | | | | | | |
| Position for 2019/20 | 10.0% | 19.1% | 32.0% | 40.4% | 48.3% | 57.8% | 65.7% | 74.0% | 84.1% | 92.5% | 96.5% | 99.2% | | ĺ | |
| Arrears Reduction (£m) | £0.71m | £1.6m | £1.6m | £1.8m | £1.6m | £0.79m | | | | | | | £0.79m | INFO | |
| Position for 2019/20 | £0.42m | £0.39m | £0.57m | £0.57m | £0.55m | £0.51m | £0.46m | £0.60m | £0.49m | n/a | £0.32m | £0.17m | | | |
| HOUSING BENEFIT DEBT | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| HB Overpayments outstanding at year end (Capita) | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | | | | | | | £1.2m | INFO | |
| Position for 2019/20 | £1.3m | £1.3m | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | £1.2m | | | |
| HB Overpayments Recovered | 2% | 6% | 9% | 11% | 13% | 14% | | | | | | | 14% | TBC | |
| This years profiled target Position for 2019/20 | 4% | 8% | 11% | 15% | 18% | 20% | 24% | 26% | 27% | 29% | 31% | 33% | | | |
| FRAUD | 4% April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | | | |
| CTLS Sanctions gained | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | <u> </u> | 0 | 0 | |
| This years profiled target | | | | | | | | | | | | | | | |
| Position for 2019/20 | 0 | 1 | 0 | 2 | 1 | 0 | 0 | 1 | 1 | 1 | 2 | 0 | | | |

DWP Housing Benefit <u>Subsidy</u> impact – 'Local Authority Error/ Time Delay'

| НВВС | April | May | June | July | Aug | Sept |
|-------------------|--------|---------|---------|---------|----------|---------|
| | | | | | | |
| Lower Threshold | £4,271 | £8,987 | £15,142 | £19,769 | £23,960 | £28,274 |
| Upper Threshold | £4,805 | £10,110 | £17,034 | £22,241 | £26,955 | £31,808 |
| | | | | | | |
| Actual | £384 | £1,114 | £1,697 | £2,236 | £2,365 | £4,153 |
| | | | | | | |
| Lower Tolerance | £3,887 | £7,873 | £13,444 | £17,534 | £21,595 | £24,121 |
| | | | | | | |
| Upper Tolerance | £4,421 | £8,996 | £15,337 | £20,005 | £24,590 | £27,655 |
| | | | | | | |
| HDC | April | May | June | July | Aug | Sept |
| | | | | | | |
| Lower Threshold | £3,000 | £6,055 | £8,998 | £14,199 | £17,241 | £20,200 |
| Upper Threshold | £3,375 | £6,811 | £10,122 | £15,973 | £19,396 | £22,725 |
| | | | | | | |
| Actual | £277 | £2,772 | £2,959 | £3,163 | £3,179 | £3,259 |
| Lauran Talanan aa | 62.722 | C2 202 | CC 020 | C11 025 | C1 4 OC2 | C1C 041 |
| Lower Tolerance | £2,723 | £3,283 | £6,038 | £11,035 | £14,062 | £16,941 |
| Unnor Toloranco | t3 000 | £4,040 | £7 162 | £12 010 | £16,217 | £19,466 |
| Upper Tolerance | £3,098 | 14,040 | £7,163 | £12,810 | 110,217 | 119,400 |
| NWLDC | April | May | June | July | Aug | Sept |
| it wilde | Apin | iviay | Julic | July | Aug | ЗСРС |
| Lower Threshold | £4,484 | £9,435 | £13,907 | £21,198 | £25,530 | £29,863 |
| Upper threshold | £5,044 | £10,614 | £15,646 | £23,848 | £28,721 | £33,596 |
| - Сррск от солот | | | | | | |
| Actual | £714 | £864 | £1,242 | £1,983 | £5,215 | £5,317 |
| | | | , | | | • |
| Lower Tolerance | £3,770 | £8,571 | £12,665 | £19,215 | £20,315 | £24,547 |
| | | | | | | |
| Upper Tolerance | £4,330 | £9,750 | £14,403 | £21,865 | £23,507 | £28,280 |

HB and CTLS Claim Activity 2020/21

| НВВС | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | Cumulative Totals |
|----------------|-------|------|------|------|-----|------|-----|-----|-----|-----|-----|-------|----------------------|
| (SHBE) | | | | | | | | | | | | | |
| New claims | 209 | 258 | 194 | 164 | 146 | 159 | | | | | | | 1130 |
| Change events | 2033 | 1385 | 1026 | 760 | 649 | 772 | | | | | | | 6625 |
| Atlas activity | 1749 | 747 | 741 | 726 | 664 | 789 | | | | | | | 5416 |
| HDC | | | | | | | | | | | | | Cumulative Totals |
| (SHBE) | | | | | | | | | | | | | |
| New claims | 153 | 205 | 117 | 147 | 89 | 106 | | | | | | | 817 |
| Change events | 1361 | 911 | 672 | 466 | 454 | 558 | | | | | | | 4422 |
| Atlas activity | 1131 | 539 | 394 | 507 | 378 | 537 | | | | | | | 3486 |
| NWLDC | | | | | | | | | | | | | Cumulative Totals |
| (SHBE) | | | | | | | | | | | | | |
| New claims | 206 | 266 | 212 | 171 | 131 | 173 | | | | | | | 1159 |
| Change events | 2254 | 1348 | 1038 | 758 | 681 | 800 | | | | | | | 6879 |
| Atlas activity | 2182 | 784 | 791 | 766 | 629 | 771 | | | | | | | 5923 |

Data below for same position in 2019/20

| НВВС | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | Cumulative Totals |
|----------------|-------|------|------|------|------|------|------|-----|-----|------|------|-------|----------------------|
| (SHBE) | | | | | | | | | | | | | |
| New claims | 153 | 139 | 127 | 164 | 142 | 142 | 162 | 147 | 116 | 135 | 140 | 147 | 1714 |
| Change events | 1306 | 1438 | 1114 | 1055 | 992 | 925 | 978 | 819 | 629 | 889 | 3192 | 1013 | 14350 |
| | | | | | | | | | | | | | |
| Atlas activity | 1724 | 890 | 798 | 1141 | 1013 | 964 | 842 | 863 | 662 | 2458 | 1771 | 1154 | 14280 |
| HDC | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | Cumulative Totals |
| (SHBE) | - | | | | | _ | | | | | | | |
| New claims | 88 | 70 | 109 | 107 | 80 | 73 | 96 | 67 | 61 | 94 | 75 | 94 | 1014 |
| Change events | 932 | 867 | 660 | 672 | 611 | 512 | 538 | 464 | 389 | 502 | 1837 | 710 | 8694 |
| | | | | | | | | | | | | | |
| Atlas activity | 891 | 582 | 489 | 647 | 565 | 593 | 530 | 492 | 493 | 1270 | 1021 | 750 | 8323 |
| NWLDC | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | Cumulative Totals |
| (SHBE) | | | | | | | | | | | | | |
| New claims | 138 | 142 | 122 | 131 | 127 | 135 | 155 | 130 | 117 | 153 | 154 | 152 | 1656 |
| Change events | 1715 | 1400 | 1128 | 1039 | 1007 | 971 | 1108 | 886 | 707 | 828 | 2937 | 1153 | 14879 |
| | | | | | | | | | | | | | |
| Atlas activity | 1865 | 899 | 920 | 1032 | 1014 | 1143 | 896 | 881 | 895 | 2117 | 1757 | 1410 | 14829 |

<u>Sickness</u>

Sickness position is given below:

| Hinckley & Bosworth Borough Council | Annual Ta | rget 8 days |
|--|----------------|--------------|
| | Month | |
| | August | Cumulative |
| Long Term | 0.00 | 20.00 |
| Short Term | 15.00 | 30.50 |
| Days lost | 15.00 | 50.50 |
| FTE Average | 0.52 days | 1.74 Days |
| Profiled Target Average | 0.67 Days | 2.67 Days |
| Harborough District Council | Annual Ta | rget 9 days |
| | Month | |
| | August | Cumulative |
| Long Term | 17.00 | 38.00 |
| Short Term | 1.00 | 17.50 |
| Days lost | 18.00 | 55.50 |
| FTE Average | 1.04 Days | 2.11 Days |
| Profiled Target Average | 0.75 Days | 3.00 Days |
| North West Leicestershire District Council | Annual Tar | get 8.5 days |
| | Month | |
| | August | Cumulative |
| Long Term | 0.00 | 0.00 |
| Short Term | 6.00 | 10.98 |
| Days lost | 6.00 | 10.98 |
| FTE Average | 0.24 days | 0.44 Days |
| Profiled Target Average | 0.71 Days | 2.84 Days |
| | | |

Government Initiatives

Test and Trace Isolation Payments

A dedicated project team has been formed to implement the new track and test scheme following the government's announcement on 20th September 2020. The scheme live date is Monday 12th October 2020.

This has involved support from each of our partners to include a number of staff in the partnership in setting up this new scheme. Our project team has been working alongside the Department of Health and Social Care in user acceptance testing with regard to the local authority self-isolation eligibility tracker in ironing out issues.

The key areas covered are as follows;

- Design of standard form for each partner to include sign off
- Wording for website pages
- Dedicated telephone helpline operational in September
- Agreed eligibility for discretionary scheme with partners
- Procedures and process map for staff to include training
- Data capture spreadsheet for capturing applications received for each partner in line with government quidance
- · Daily payment to be made via faster payments and process for this agreed
- Communications
- Project team involvement in user acceptance testing of tracker before be rolled out nationally

COVID 19 Business Grants (Small business rate relief and retail, leisure and hospitality)

Since March 2020 through to 30th September payment of £10,000 and £25,000 made to businesses totaling £61.645m.

Award to businesses retail discount for 2020/21 and this amounted to £31.177m and in addition the nursery discount which amounted to £364,798.

Local Restrictions Support Grant Scheme

A team is being formed to focus on the above and this is aimed at businesses where local lockdown has been implemented.

Benefits Operational Team

(Housing Benefit, Council Tax Support and Fraud)

LA error and subsidy

All three authorities are meeting their respective targets for speed of processing and to be below the lower threshold for LA error.

Renters

The Government has set out a strategy for "comprehensive support for renters this winter". This includes

- Emergency legislation has increased (vacation of property) notice periods to 6 months until at least the end of March 2021
- Evictions will not be enforced in local lockdown areas and there will be limited enforcement action allowed over Christmas

The Kickstart scheme

The Kickstart scheme is intended to help those on Universal Credit up to age 25:

Under the scheme employers can offer youngsters aged 16-24 who are claiming Universal Credit a six-month work placement.

The government will fully fund each "Kickstart" job - paying 100% of the age-relevant National Minimum Wage, National Insurance and pension contributions for 25 hours a week.

Employers will be able to top up this wage, while the government will also pay employers £1500 to set up support and training for people on a Kickstart placement, as well as helping pay for uniforms and other set up costs".

Revenues Operational Team

(Council Tax, Non Domestic Rates and Housing Benefit Overpayments)

Council Tax

In year collection rates position is as follows:

Harborough In month collection target: Actual: 56.1%

(End of year target 98.1%) Position last year 57.4%

Hinckley & Bosworth In month collection target: Actual: 55.9%

(End of year target 97.6%) Position last year: 57.1%

North West Leicestershire In month collection target: Actual: 54.9%

(End of year target 97.3%) Position last Year: 56.0%

Council Tax Enforcement

Council tax soft reminder notices (non statutory) issued is provided in the table below and this exercise has now been completed.

| | Harborough | Hinckley & Bosworth | North West Leicestershire |
|-----------------|------------|---------------------|---------------------------|
| Soft Reminder 1 | 3,484 | 4,610 | 5,329 |
| | | | |
| Soft Reminder 2 | 1,869 | 2,955 | 3,107 |
| | | | |

COVID 19 - Council Tax Instalments

We have supported council tax payers by re-profiling instalments and the number of payment method changes is provided below:

For HBBC changes made cash payers 395 and direct debit payers 718

For HDC changes made cash payers 279 and direct debit payers 318

For NWLDC changes made cash payers 803 and direct debit payers 873

Council Tax Discounts – National Fraud Initiative (NFI)

The exercise has been completed for NFI purposes and the worksheets that are updated are no longer available to us. The total amounts that have been debited to council tax payer accounts are as follows:

For HBC £129,000 has been recovered

For HDC £165,000 has been recovered

For NWLDC £74,000 has been recovered

Preparation for Council Tax Base (CTB1) Annual Government Return

The visiting officers have reviewed the following categories for long term empty (LTE), second home and long term empty premium (LTEP) cases. The table below outlines achievements made by the team. The importance of this exercise is to ensure our records are up to date as any reduction supports the new homes bonus annual calculation.

| | TOTAL LTE REVIEWED | TOTAL LTE REMOVED | TOTAL LTEP REVIEWED | TOTAL LTEP REMOVED | TOTAL SECOND HOME REVIED | TOTAL SECOND HOME REMOVED |
|-------|-----------------------|----------------------|------------------------|-----------------------|-----------------------------|---------------------------------|
| NWLDC | 345 | 61 | 118 | 10 | 163 | 29 |
| HBBC | 305 | 80 | 109 | 8 | 153 | 52 |
| HDC | 431 | 53 | 122 | 2 | 206 | 17 |

NNDR (Business Rates)

In year collection rates position is as follows:

Harborough

| riarborougii | (End of year target 99.2%) | Position last year: | 56.8% |
|---------------------|-----------------------------|---------------------|-------|
| Hinckley & Bosworth | In month collection target: | Actual: | 50.2% |

In month collection target:

(End of year target 98.8%)

(End of year target 98.8%)

Position last year 57.9%

A ctual:

51 20/

North West Leicestershire In month collection target: Actual: 50.3% (End of year target 99.0%) Position last year: 57.8%

The COVID19 business rates grants scheme final payments have been paid to meet deadline being 30th September 2020.

Non Domestic Rates Enforcement

Soft reminder notices (non statutory) issued is provided in the table below and final 2nd reminders for Harborough will be issued on 9th October.

| | Harborough | Hinckley & Bosworth | North West Leicestershire |
|-----------------|-------------------------|---------------------|---------------------------|
| Soft Reminder 1 | 373 | 313 | 480 |
| | | | |
| Soft Reminder 2 | To be issued on 9th Oct | 195 | 322 |
| | | | |

Discretionary Rates Relief Review - NWLDC

On 2nd October 104 review forms to include accompanying letter will be issued inviting ratepayers to apply for this relief. The deadline for receipt of application forms is 31st October which will allow us to inform them of our decision based on the new policy/quidelines.

Ongoing Projects

Work is also being done on other significant projects including working in conjunction with Capita on migrating servers as part of the RedHat/Ingres upgrade and the Information at Work upgrade.

Housing Benefit Overpayments

Harborough

- Debt raised this year £70,628
- Overall debt reduced by £108,014
- Collection rate against all debt (arrears and new) 12%
- Overall debt position is: £783,387

Hinckley & Bosworth

- Debt raised this year £133,617
- Overall debt reduced by £132,813
- Collection rate against all debt (arrears and new) 12%
- Overall debt position is: £1.20m

North West Leicestershire

- Debt raised this year £180,847
- Overall debt reduced by £188,332
- Collection rate against all debt (arrears and new) 14%
- Overall debt position is: £1.21m

Channel Shift Analysis (Digital Service)

Tables below illustrate how customers are transacting online for setting up direct debits to include payment arrangements, council tax change of address as well as viewing their own records for council tax, housing benefit, council tax support and business rates.

| Connect Stats - HDC | | | | | | |
|----------------------------|-------------------------------|----------|------------|-----------------------------------|-----------|-----------------------------------|
| Service Subscriptions | | | | | | |
| | July | | August | | September | |
| Application | Total Number of Subscriptions | | | Difference Since Last Month | | |
| Council Tax Online | | 4058 | 4 | 1206 | 4359 | 153 |
| Housing Benefit Online | | 249 | | 255 | 259 | 4 |
| Landlord Online | | 46 | | 46 | 47 | 1 |
| Business Rates Online | | 165 | | 169 | 175 | 6 |
| | E-Billing and E-Notifications | | | | | |
| | July | | August | | September | |
| Application | | Total Nu | ımber of S | ubsc | riptions | Difference Since Last Month |
| Council Tax Online | | 1183 | 1 | 1222 | 1255 | 33 |
| Housing Benefit Online | | 95 | | 97 | 97 | 0 |
| Landlord Online | | 25 | | 25 | 25 | 0 |
| Business Rates Online | | 56 | | 58 | 58 | 0 |
| Direct Debits over the Web | | | | | | |
| | July | | August | | September | |
| Application | | Total N | umber of I | DD's | Set Up | Difference Since Last Month |
| Council Tax Online | | 152 | | 192 | 199 | 7 |
| Business Rates Online | | 2 | | 4 | 3 | -1 |
| Change of Address | | | | | | |
| Tabal Sautha Marth | July | 404 | August | 400 | September | Total Since Live (02/10/2018) |
| Total for the Month | | 104 | | 188 | 204 | 1872 |

| March-17 | |
|---------------------------|---------------|
| HDC | |
| | |
| Service Subscriptions | |
| Application | Subscriptions |
| Council Tax Online | 275 |
| Housing Benefit Online | 30 |
| Landlord Online | 25 |
| Business Rates Online | 22 |
| | |
| | |
| | |
| Ebilling & Enotifications | |
| Application | Subscriptions |
| Council Tax Online | 94 |
| Business Rates Online | 6 |
| Landlord Online | 9 |
| Housing Benefit Online | 10 |

| Connect Stats - HBBC | | | | | | |
|------------------------|-------------------------------|------------|------------|-----------------------------------|-----------|-----------------------------------|
| | Service Subscriptions | | | | | |
| | July | | August | | September | |
| Application | Total Number of Subscriptions | | | Difference Since Last Month | | |
| Council Tax Online | | 6343 | (| 6494 | 6656 | 162 |
| Housing Benefit Online | | 309 | | 311 | 316 | 5 |
| Landlord Online | | 91 | | 91 | 92 | 1 |
| Business Rates Online | | 432 | | 432 | 438 | 6 |
| | E-E | Billing an | d E-Notif | ficati | ions | |
| | July | | August | | September | |
| Application | | Total Nu | ımber of S | Subsc | riptions | Difference Since Last Month |
| Council Tax Online | | 2764 | | 2852 | 2948 | 96 |
| Housing Benefit Online | | 136 | | 137 | 140 | 3 |
| Landlord Online | | 30 | | 30 | 31 | 1 |
| Business Rates Online | | 370 | | 370 | 374 | 4 |
| | Direct Debits over the Web | | | | | |
| | July | | August | | September | |
| Application | | Total N | umber of | DD's | Set Up | Difference Since Last Month |
| Council Tax Online | | 161 | | 202 | 246 | 44 |
| Business Rates Online | | 1 | | 0 | 1 | 1 |
| Change of Address | | | | | | |
| | July | | August | | September | Total Since Live (04/10/2018) |
| Total for the Month | | 157 | | 159 | 202 | 3118 |

| March-17 | |
|--------------------------------------|---------------|
| HBBC | |
| | |
| | |
| Service Subscriptions | |
| Application | Subscriptions |
| Council Tax Online | 1705 |
| Housing Benefit Online | 70 |
| Landlord Online | 58 |
| Business Rates Online | 34 |
| | |
| | |
| | |
| Ebilling & Enotifications | |
| Application | Subscriptions |
| Council Tax Online | 163 |
| Business Rates Online | 9 |
| Landlord Online | 4 |
| Housing Benefit Online | 8 |

| Connect Stats - NWLDC | | | | | |
|----------------------------|-------------------------------|-----------|---------------|-----------------------------------|-----------------------------------|
| Service Subscriptions | | | | | |
| | July | | August | September | |
| Application | Total Number of Subscriptions | | | Difference Since Last Month | |
| Council Tax Online | | 4188 | 4340 | 4486 | 146 |
| Housing Benefit Online | | 299 | 300 | 306 | 6 |
| Landlord Online | | 70 | 70 | 70 | 0 |
| Business Rates Online | | 167 | 168 | 172 | 4 |
| | E-B | illing an | d E-Notificat | ions | |
| | July | | August | September | |
| | | | | Difference | |
| | | | | | Since Last |
| Application | | Total Nu | ımber of Subs | criptions | Month |
| Council Tax Online | | 2574 | 2661 | 2743 | 82 |
| Housing Benefit Online | | 171 | 171 | . 173 | 2 |
| Landlord Online | | 33 | 33 | 33 | 0 |
| Business Rates Online | | 121 | 122 | 128 | 6 |
| Direct Debits over the Web | | | | | |
| | July | | August | September | |
| Application | | Total N | umber of DD's | s Set Up | Difference Since Last Month |
| Council Tax Online | | 165 | 197 | 195 | -2 |
| Business Rates Online | | 1 | C | 5 | 5 |
| Change of Address | | | | | |
| | July | | August | September | Total Since Live (05/10/2018) |
| Total for the Month | | 329 | 334 | 463 | 4392 |

| March-17 | |
|---------------------------|---------------|
| NWL | |
| | |
| Service Subscriptions | |
| Application | Subscriptions |
| Council Tax Online | 195 |
| Housing Benefit Online | 21 |
| Landlord Online | 19 |
| Business Rates Online | 4 |
| | |
| | |
| Chilling & Funtifications | |
| Ebilling & Enotifications | |
| Application | Subscriptions |
| Council Tax Online | 58 |
| Business Rates Online | 1 |
| Landlord Online | 4 |
| Housing Benefit Online | 7 |